**Role outline: New Member Appointed Person**

**NAME OF CLUB: TAMESIDE NETBALL CLUB**

**ROLE: NEW MEMBER APPOINTED PERSON**

**RESPONSIBLE TO: CLUB COMMITTEE**

**NAME OF VOLUNTEER: EMILY HARPER**

**START DATE: 1 SEPTEMBER 2022 END DATE: 31 AUGUST 2023**

Main duties:

* point of contact for new member enquiries;
* if the enquiry comes via email, reply within 7 days;
* arrange a date/time for the player to attend a training session and meet the coach;
* ensure new member is aware of committee members (including safeguarding); and
* if the individual joins Tameside NC, arrange for them to get a copy of the ‘Tameside Netball Welcome Pack’

Signed ……………………………………………………………………..

Date ………………………………………………………………………..