

**Role outline:** Covid 19 Officer

**NAME OF CLUB:** TAMESIDE NETBALL CLUB

**ROLE:** COVID 19 OFFICER

**RESPONSIBLE TO:** CLUB COMMITTEE

**NAME OF VOLUNTEER:** NICK HILL

**START DATE:** 1 SEPTEMBER 2021

**END DATE:** 31 AUGUST 2022

A Covid 19 Officer will:

* Be registered on ENgage;
* Be aware of the latest England Netball guidance;
* Complete free training;
* Ensure liaison with relevant venue/s to understand any facility specific risk mitigation protocols;
* Lead the completion of the COVID-19 considered risk assessment;
* Liaise with the committee, coaches and officials on risk mitigation protocols;
* Create a Club Management Plan;
* Lead pre-activity risk mitigation briefings for all members;
* Ensure attendees are reminded of COVID-19 symptom checking protocols prior to any activity taking place;
* Ensure risk mitigation protocols including social distancing are being adhered to;
* Ensure registers of attendance are maintained and stored for 21 days, in line with your GDPR policy;
* Ensure any positive cases of COVID-19 are reported; and
* Continue to review the risk assessment and communicate any areas that require further risk mitigation.

Signed ……………………………………………………………………..

Date ………………………………………………………………………..