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**Role outline:** Chair

**NAME OF CLUB:** TAMESIDE NETBALL CLUB

**ROLE:** CHAIRPERSON

**RESPONSIBLE TO:** CLUB COMMITTEE

**NAME OF VOLUNTEER:** THERESA MONAGHAN

**START DATE:** 1 SEPTEMBER 2021

**END DATE:** 31 AUGUST 2022

Main Duties:

* support the efficient running of the club;
* chair regular committee meetings and annual general meetings;
* if unable to attend any committee meetings, a written report should be sent to the meeting and vice chairperson to be briefed on agenda;
* help others understand their roles and responsibilities;
* communicate with various members within Tameside Netball Club;
* be actively involved in developing an action plan for the club;
* represent TJNC at local and regional events;
* assist the club to fulfill its responsibilities to safeguard children at club level;
* ensure an understanding of the legal responsibilities of the club to which the club complies; and
* provide annual report.

Signed ……………………………………………………………………..

Date ………………………………………………………………………..