

**Team Manager**

Main duties:

* Ensure all members of team are informed of training arrangements
* Inform the team of travel and meeting arrangements for home and away matches
* Work with the coaches to recruit players and athletes to represent the club
* Encourage players to conduct themselves in a professional manner and represent the club with pride at all times
* Ensure that players/athletes do not bring the sport into disrepute
* Liaise with coaches regarding logistics and kit arrangements for competitions
* Deal with team/athlete entry into competitions
* Attend committee meetings as appropriate

Signed ……………………………………………………………………..

Date ………………………………………………………………………..